



Sugar Springs Airpark Committee  
Meeting Minutes  
July 13, 2019

Meeting was called to order at 10:31 am

In attendance were Mitch Kahn (C), Rebecca Duggan (S), Alice Moore (T), Dave Wood, Denise Braun-Johnson, Allen Turner, Dick Sager, Dave Kasper, Ellen Kasper, Beryl O'Dea, Jim O'Dea, Janine Foxx, Diane Creed, Charlie Creed, Dale Maxim, Fred Jerome, Catherine Bowman (BR), and Linda Cordner

Minutes of the June 15, 2019 meeting were approved without objection.

**General Manager Report.** No report; not in attendance.

**Board Representative Report.** Katherine Bowman has been designated to be the Board Representative again this year for the Airpark Committee. The POA Board is planning a town hall for August; date to be announced shortly. The POA 5-year Plan will be rolled out at the town hall.

**Treasurer Report.** Funds are tight until after the fly-in. Current total balance in savings and checking account is \$1,928.62.

**Old Business.**

2019 Fly-In. New fly-in sign add-ons were donated by Mitch Kahn. Janine Foxx volunteered to place Velcro on the add-ons. Signs will need to be put out around the area about 10 days prior to the fly-in. Janine will send the electronic version of the Fly-in flyer to the Committee so the members can print and post those around the area and other airports. Generators (Jeff Grubbs loaning one, Dave Kasper loaning one, Airpark renting one for \$40) will be used for coffee makers and other electrical devices. Rebecca Duggan will bring two window fans and Dave Kasper will bring floor fan to cool the building from the cooking. Volunteer worker assignments were discussed and a Volunteer Assignment Roster is being drafted by Mitch for the day of the Fly-in. Camping Committee is donating supplies (plates, cups, etc) leftover from their past picnics. Dave and Ellen Kasper will purchase the food and supplies after inventory is done of on-hand supplies. Chuck Creed will be purchasing about 150 bottles of water. Dave Wood recommended the Committee review emergency procedures before the Fly-in. We need handheld radios for aircraft marshals. T-shirts and fire starters will be sold and two volunteers will be needed to manage the sales table. Janine will put out a call for volunteers on Facebook.

**New Business.**

2020 Ice Cream Sale. Denise and Janine volunteered to chair the ice cream sale at the 2020 Art & Craft Show.

2020 T-shirt Fundraising. Dale Maxim suggested the Airpark Committee negotiate with the Camping Committee to sell the same T-shirts; profit would go to the Committee based on what each sells. The suggestion was well received by the attending members. Rebecca Duggan volunteered to handle the negotiation.

Committee Membership. **Rebecca Duggan made a motion to approve Fred Jerome as a member of the Airpark Committee. Seconded by Dave Wood. Motion approved. Dave Kasper made a motion to approve Dale Maxim as a member of the Airpark Committee. Seconded by Diane Creed. Motion approved.**

Committee Officer Elections. **Chairperson: Dale Maxim nominated Mitch Kahn for the Committee Chair position and made a motion to approve him for the position. Seconded by Dave Kasper. Motion approved. Treasurer: Dave Kasper nominated Rebecca Duggan for the position of Committee Treasurer and made a motion to approve her nomination. Seconded by Diane Creed. Motion approved. Committee Secretary: Dale Maxim made a motion to approve Rebecca Duggan to also serve as Committee Secretary. Seconded by Charlie Creed. Motion approved.**

Airpark Building Doorway Ramps. It was pointed out that the raised thresholds of two side entrance doorways were a safety hazard and ramps were proposed as a remedy. Rebecca Duggan volunteered to build ramps and Janine Foxx volunteered to paint the ramps.

Deer Carcass Disposal. Dave Wood and Janine Foxx relayed an incident that occurred during the week where a POA worker disposed of a dead deer carcass at the east end of the Airpark runway. The dead carcass was attracting large birds creating a hazard to landing and departing aircraft. The situation was addressed and the carcass was removed and buried at another location.

**Meeting Dates.** The Committee agreed to change the August meeting to Sunday, August 4th at 9:00am at the Airpark Building. The September meeting will remain on September 14th at 10:30am.

The meeting was adjourned at 12:00pm.